



**CITY AND COUNTY OF SWANSEA**  
**DINAS A SIR ABERTAWE**

30 November 2015

Mr David Howes  
Interim Chief Social Services Officer  
City & County of Swansea  
Oldway Centre  
36 Orchard Street  
Swansea SA1 5LD

Dear Mr Howes

**Audit Committee – Adult Services Audits**

At the last meeting of the Audit Committee, the Chief Auditor presented a report showing the audits which had been finalised during the second quarter of 2015/16. The report highlighted any audits which had received a 'moderate' or 'limited' level of assurance and also identified the reasons why the audits received the negative level of assurance.

The Committee noted that the following 4 audits which are the responsibility of the Head of Adult Services received a moderate level of assurance.

- Community Alarms Service
- Integrated Community Equipment Service
- Suresprung
- Victoria Park Kiosk

The Committee were concerned that a large number of audits from one service area had received a negative level of assurance and asked me to write to you to say that the Committee expected to see a significant improvement in internal control as a result of the audits.

I understand that follow up audits will be undertaken by the Internal Audit Section after Christmas to check that the agreed recommendations had been implemented within the agreed timescale. The results of the follow up audits will be reported to the Audit Committee in June 2016 where it is expected that substantial progress will have been made implementing the recommendations.

**CHAIR OF AUDIT COMMITTEE / CADEIRYDD Y PWYLLGOR ARCHWILIO**  
**ALAN THOMAS**

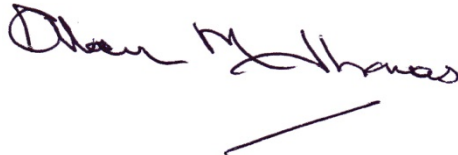
C/O GUILDHALL, SWANSEA, SA1 4PE  
D/O NEUADD Y DDINAS, ABERTAWE SA1 4PE

01792 636923 (01792) 636921

✉ [Chair.Audit@swansea.gov.uk](mailto:Chair.Audit@swansea.gov.uk) [www.swansea.gov.uk](http://www.swansea.gov.uk)

In the meantime, I would appreciate the opportunity to meet with the Head of Adult Services to discuss the issues arising from the recent audits ahead of the follow up visits. Please could you suggest an appropriate time to meet. My email address is shown overleaf or alternatively, please liaise with Paul Beynon (Chief Auditor) who can contact me to agree a date.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Alan Thomas', with a horizontal line drawn underneath it.

Mr Alan Thomas  
Chair of Audit Committee

cc Mrs Alex Williams, Head of Adult Services

**If you require this or any other information in another format**  
e.g. Braille, audio tape or a different language, please contact me